

From the library website  
([www.lakecity.lib.ia.us](http://www.lakecity.lib.ia.us))

## Welcome

Lake City Public Library  
located in Lake City, Iowa

### ➔ Online Catalog

Check out our online catalog. Login using your library card number and password to create your own lists, renew a book, place a book on hold or see your reading history.

Click on Online Catalog  
You will see the Welcome screen. On the right-hand side is the Login area. Enter your library card number (3, 4 or 5 digits). Your initial password is your last name with the first letter capitalized (this will show up as asterisks).

#### Log in to your account:

Login:

Password:

➔ Click Log in



110 E. Washington St.  
Lake City, IA 51449

### Library Hours

Monday .... 12:30PM-5:30PM  
Tuesday-Thursday .... 9AM-7PM  
Saturday .... 9AM-Noon  
Friday .... 12:30PM-5:30PM

Phone: 712-464-3413  
Fax: 712-464-3226  
Email: [director@lakecity.lib.ia.us](mailto:director@lakecity.lib.ia.us)

Website: [www.lakecity.lib.ia.us](http://www.lakecity.lib.ia.us)  
Facebook: Find our library page, children's page and teen page at Lake City Public Library Iowa

### Placing holds

10 titles per person at a time  
Holds will be kept for 14 days

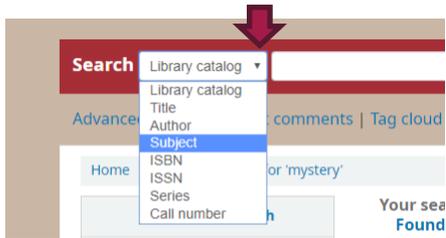
LCPL Online  
Catalog

*Placing materials  
on hold*



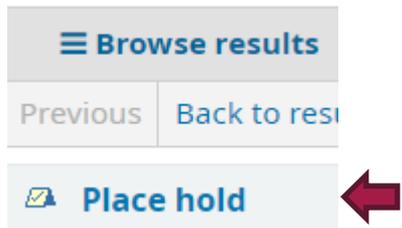
Accessing and  
using the library's  
online catalog

You will see your summary page. You can search the catalog for an author, title, subject or series. Click the down arrow next to Library Catalog.

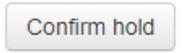


Select your search criteria and enter a value. Click on **Go**

You will see a list of materials matching your search. You can click on the title of the book. It will give you a summary, the item type (book, audio book, large print, videodisc), the audience, if it is available, etc. At this point you can place a hold by clicking on Place hold on the upper right side of the screen.



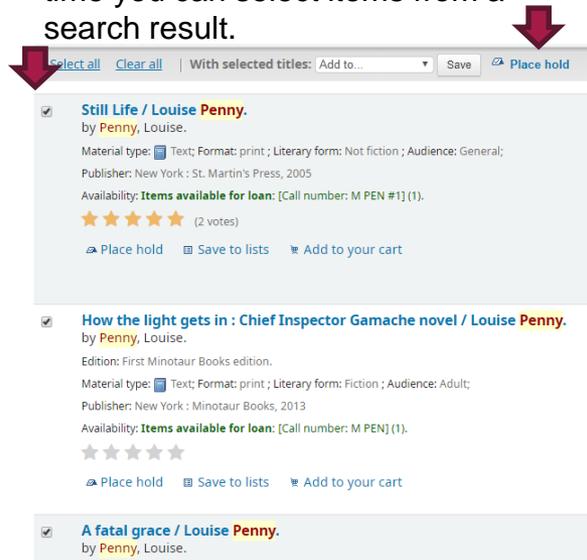
The confirm hold screen is displayed. If everything looks OK, click



You will see your holds screen. You can cancel any of your holds here or suspend until a future date.

### Placing multiple holds

To place more than one hold at a time you can select items from a search result.



Click the check box in front of each item and click on Place hold. Click Confirm hold on the confirm hold screen. You can have up to 10 items on hold at a time. Library staff will notify you when your hold(s) are available.

## Curbside pickups and home deliveries

For Curbside pickups during COVID-19, a time will be scheduled for you to pick up your materials to allow for social distancing.

Home deliveries will be made when staff are available. We will phone ahead of time to let you know. The materials will be left outside your door.